

Hints for personal entries

Personal entries are submitted by the student from his/her home address.

They are completed at home under parental supervision. A school is not involved in the organisation or completion of the entry.

Look out for a copy of the current *Information and entry flyer* in February.

The *information and entry flyer* can be found in the following places:

- on the CBCA WA website <http://wa.cbca.org.au/wamyosb.htm>
- in the CBCA WA Branch February Newsletter which is emailed to members. Schools are encouraged to join the WA Branch as institutional members. Check with your librarian. Forms available at <http://wa.cbca.org.au/wajoin.htm>
- local library
- school librarian or teacher.

Publicise and promote:

- share information with other friends who may be interested.
- read and discuss the *Information and entry flyer* to ensure you understand the and c the competition guidelines.

Competition closing date:

- plan an early closing date (at least one week **earlier** than the closing date specified on the *Information and entry flyer*)
- ensure the closing date allows time to cope with unforeseen glitches
- allow adequate time to mail your entry to the collection point so it arrives on or before the official closing date

Completing the entry form:

Cut the entry form from the flyer.

- tick the 'PERSONAL ENTRY' box
- circle your school year level

2017 ENTRY FORM

Tape form to inside FRONT cover of entry

SCHOOL ENTRY PERSONAL ENTRY (please tick as appropriate)

NAME(s): _____

I/WE are in YEAR: (circle) PP 1 2 3 4 5 6 7 8

SCHOOL (for school entries): _____

RETURN ADDRESS: _____

_____ POSTCODE _____

SCHOOL PHONE (for school entries): _____ HOME PHONE: _____

TEACHER'S NAME (for school entries): _____

DECLARATION: WE declare that this entry complies with MYOSB entry requirements.

SIGNED: TEACHER/PARENT _____

SIGNED: AUTHOR(S)/ILLUSTRATOR(S) _____

CLEARLY print:

- your name
- your home address

- home phone number
- read and sign the declaration

Ask your parent to print his/her name and sign.

DO NOT include any school information (apart from your year level).

Before you start:

- visit the school or local library to review picture books, chapter books and short novels
- examine the parts of books, locating the blurb, author profile, end papers
- examine the layouts, font styles, illustration options in books
- think about your focus audience. What age group do you want to read your story?
This information can be included in the blurb
- research book publishing ideas or use the information included in *Make a book ideas* on the CBCA WA website to decide how you will present your book

Ready to write?

- create a timeline or list to help you stay organized and on task. A timeline will help you pace yourself, ensure that you remember to include everything and that each task is finished before the due date
- plan your story using words, pictures and anything else you think is useful.
- print, write or type a draft of your story
- ask someone to read your entry and give you feedback to ensure it makes sense
- break your story text into pages and (if relevant) plan where your pictures will appear
- plan where your text will appear on each page and how you will present it, eg print, write, type, font style
- complete each part of your book, eg print or type text onto each page, cover, illustrations, author profile, blurb, page numbering, end pages, dedication
- a photograph may be included in your 'author profile'

Now your book is finished:

- hold a celebration to acknowledge your effort
- read and share with others
- ask someone to take a photograph of you with your book
- share the completion of your book with family and friends via email, skype or other social media
- thank everyone for their cooperation and support

Submission:

- check that all details on the entry form are correct and that it is TAPED FIRMLY to the inside front cover of the book
- mail or deliver your book and a **stamped, self addressed envelope** to the competition collection point shown on the *Information and entry flyer*.

Please address the return envelope to the **book author**.

Winners

Winners are informed by phone.

Details of the Awards ceremony are sent via email after the winners have been contacted.

After the Make Your Own Story Book Awards Ceremony:

- celebrate and share your good news with others
- contact your Community Newspaper, Home school publications officer (if relevant) and supply them with a short article and photograph and a request to publish. Please give them my details if requested.
- NOTE: photographs are taken by a CBCA WA photographer at the Awards Ceremony and are sent to all winners.